

Stat 301 - Computer Instructions

Logging into the Studio computers:

The computer should tell you to “Press Ctrl + Alt + Delete to log on,” do this. Then verify/enter the following information:

Username: statstudio## Password: \$tat2k++ Domain: CSM

Press enter and the machine will finish booting. Repeat the Ctrl-Alt-Delete sequence, and then click the Logoff button, at the end of each class period.

The Stat 301 Email Discussion List

Cal Poly has already signed up your email address to the class alias. If you want your mail forwarded to a different account, update the “E-mail Delivery Address” setting under Personal Information at <http://my.calpoly.edu>. If you add the course late, you should automatically begin receiving messages soon.

- *To post a message:* Send email to stat-301-01-2102@calpoly.edu
- *To reply to a message:* Please make sure you use the “reply to all” option.
- *If you don't receive an email the first week or want your name removed,* please tell me.

Course Webpages

- Blackboard (more information below)
- Alternative course webpage: <http://statweb.calpoly.edu/bchance/stat301W10/>

On the course webpages you will see basic information, but also can access the daily schedule, frequent announcements, typos, homework assignments and solutions, course handouts (as they become available), data files, and other resources for the course. In Blackboard you can also check your current grade.

Using Blackboard for the first time

Note: The Blackboard web program works best with Internet Explorer (version 5.0 and higher), Netscape (version 7.1), Mozilla Firefox (1.0). Javascript, cookies, and pop-up windows must all be enabled.

- Go to <http://my.calpoly.edu> and log in using the same username and password that you use to check email (if unknown, select ‘Forgot your password or need to activate your account?’)
- The Stat-301-01-2102 course link should appear in the “Courses In Which You Are Participating” area. If not (and it’s been 3 days after an ePermit add), call the HelpDesk.

Completing the Initial Course Survey in Blackboard

- From the Blackboard course page, under the Assignments tab, select the Initial Course Survey link and then click OK to begin.
- If the survey does not let you type into the text boxes (this seems to be mostly an issue with Internet Explorer 7). First see whether you have a white or yellow bar across the top of the webpage (under the menu bar).

 To help protect your security, Internet Explorer has restricted this webpage from running scripts or ActiveX controls that could access your computer. Click here for options...

If you click on that, you can select “Run active control,” then it should allow you to enter your responses. If that doesn’t work, add Blackboard to your list of trusted sites (<http://statweb.calpoly.edu/bchance/stat217/BBsurvey.htm>).

- If you need to leave your computer but don’t yet want to submit your answers, press the Save button instead. In fact, you may want to press this button with some regularity if you think you may lose your internet connection.

- If a problem develops and you are no longer able to access the questions, email me and I can “reset” the assessment. Earlier work will not be saved.

Note: When taking an assessment using Firefox, do not resize the browser window or click on other links to avoid submitting a blank assessment.

Using Minitab in Studio

- To start Minitab, double click on the Minitab 15 icon on the desktop, or Click on Start, then All Programs, then Minitab Solutions then Minitab 15. You can also double click on a Minitab file and this will also launch Minitab.



Other Programs of Interest

From the Start ➤ All Programs menu you will see

- *Fathom* is a very intuitive, dynamic statistical analysis package.
- *SPSS*, *SAS*, *Splus*, *DataDesk* are other well-known statistical analysis packages.
- Microsoft Office includes Word, PowerPoint and Excel. You will probably find Word useful for integrating Minitab output into a technical report. You should see icons for these programs on the Desktop or choose Start ➤ All Programs ➤ Microsoft Office and then the application of interest.
- Internet Explorer is the only web browser currently available in the Studio.
- *Notepad* can be found under Start ➤ All Programs ➤ Accessories.
- A *calculator* can be found under Start ➤ All Programs ➤ Accessories.
- *R*, a free statistical package/programming language that runs on Macintoshes. Not too bad if download the free GUI. See statweb.calpoly.edu/bchance/stat301F08/gettingR.html for more details.

Free and Almost Free Statistical Packages on the Web:

- *StatCrunch*: <http://www.statcrunch.com/>
- *Statpages.net*: <http://statpages.org/>
- *Statistics.com*: <http://www.statistics.com/>

Java applets

Applets for this course can be accessed from the course webpages. At home, if an applet does not work in one browser (e.g., IE), try another (e.g., Firefox). Some may require that you allow pop-ups or activeX control. Contact me/the Email Discussion List immediately with any other problems.

Screen Captures

On your keyboard, press the Print Screen button (e.g., “Prnt Scrn” or “Prt Scr”), this captures the image to the clipboard. If you then toggle to Word and choose Edit ➤ Paste (or ctrl-V), the image will appear. You can then crop (e.g., Format ➤ Picture, Size tab) and resize the image.

Submitting Assignments Electronically

- *Email*: You can email me Word files as attachments (without viruses) but include your name both inside the file and in the file name.
- *Blackboard*: Please do not use the drop box in Blackboard.

Problems/Questions? Give me a call (×2961), preferably with a computer in front of you.